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**Public Health**  
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Logan County Department of Public Health

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LOGAN COUNTY BOARD OF HEALTH  
May 10, 2021

PRESENT: Board of Health: Bill Sahs, Dr. Stephanie Gadbois, Dr. Richard Bivin, Mr. Roger Bock, Mr. Mike Rohrer, Dr. Dave Hepler, Colonel Jayson Coble

Logan County Department of Public Health: Don Cavi, Administrator; Kara Davis, Director of Nursing; Katherine Yaple, Director of Finance

Guests: None

- 1) The meeting was called to order by Member Bock at 7:09 p.m.
- 2) Introduction of Guests – None
- 3) Approval of Meeting Agenda – Member Hepler made a motion to approve the Meeting Agenda; seconded by Member Bivin. Motion carried.
- 4) Approval of Consent Agenda – A motion was made by Member Sahs to approve the Consent Agenda items; seconded by Member Rohrer. Motion carried.
- 5) Reports
  - a) The Administrative Report included:
    - The Collective Bargaining Agreement has been signed for two years.
    - Congressman LaHood visited the Health Department. When he toured the vaccine area, he was very impressed with the clinic.
    - We will be having the front parking lot resurfaced soon. The back parking lot will also have some work done, which hopefully will be paid for by Arcadis. If not all, then at least some of the cost.
    - Mr. Cavi had to go to court regarding the Chestnut scrap yard complaint.
  - The Health Educator Report included:
    - Mrs. Davis is part of the Substance Abuse Coalition and is attending those meetings. Other than that, there is not that much going on.
  - b) Finance – Mrs. Yaple reviewed the financials for March and April included in the board packet. Passed out this evening were the audited financial statements for FY20. We ended FY20 with an overall profit of \$25,148. The biggest factors were the Covid grants we received that we were not expecting. Through these grants, we were able to cover some of the salaries, benefits and other costs we would usually not be reimbursed for. Mileage was down and will continue to be down since we were able to purchase two vehicles with the Contact Tracing grant. We were also able to charge part of the two

furnaces we had to replace to the grant as well. Revenues for the Health Department fees were down because we were closed for a bit at the beginning of the pandemic and then we slowly started taking appointments and our clients were not used to that.

At the end of April, once the audit adjustments were entered, we ended the month with an overall profit of \$181,260. This amount includes a lot of credits for payables that will be made for FY20 in FY21, so that profit amount will continue to go down. At the end of April, we had over \$60,622.18 outstanding in grant receivables. This does not include the April billings, so it will be closer to \$100,000 after those are figured in.

We have received our lump sum payment, in the amount of \$150,000, for the Covid Vaccine Grant. We were able to extend our Contract Tracing Grant through the end of the year. This is a no-cost extension; however, we still have quite a bit of the grant to spend down. Since we have started to bill for the Covid vaccine administration fee, we have collected almost \$75,000 in reimbursement.

- c) Nursing – Mrs. Davis reviewed the Nursing report included in the packet. Highlights included:
    - We have 9 ongoing lead cases.
    - We continue to test one day a week (Monday) but will do rapids throughout the week as needed and as Mrs. Davis has time.
    - Currently, we have given about 9,500 Covid vaccinations.
    - We will start sending letters to those that have missed their 2<sup>nd</sup> Covid vaccine.
    - WIC and Healthworks continue to be above caseload.
    - Dr. Gadbois stated she has a positive syphilis case. She needs a POA to consent to a lumbar puncture for this patient.
  - d) Emergency Response – Ms. Allison continues to be busy scheduling vaccine clinics.
  - e) Environmental Health – Ms. Allison is training Leah Benner on food inspections. We have had a couple Covid outbreaks at restaurants and businesses. Mr. Cavi met with a motel regarding a case of hot tub folliculitis.
- 6) Old Business
- a) COVID-19 Update:
    - We are reaching out to churches and minority groups to get them vaccinated.
    - The Health Department was sued by a family in the Mt. Pulaski school district due to their child being quarantined and not being able to participate in sports. The Judge ruled that while the student could go back to school after 10 days of quarantine, they still could not participate in sports until the 14-day quarantine by the Health Department was done.
    - The Pfizer vaccine was approved today for children ages 12 – 15. We have a meeting tomorrow with ALMH to coordinate clinics for this age group.
    - We enter the Bridge Phase on May 14<sup>th</sup> and enter Phase 5 in June if everything goes well.
    - A report shows that 30.26% of Logan County residents are vaccinated.
- 7) New Business
- a) Director Group Compensation:
    - Member Bock feels that the administrative staff should receive a raise. About 10 years ago, when the department was hurting financially, the administrative staff

declined a raise; however, the union received a 3% raise that year. After all the hard work the administrative staff has put in over the past year dealing with Covid, the board agreed to give the administrative staff a one-time increase. A motion to give the administrative staff a one-time 6% raise effective May 1<sup>st</sup> was made by Member Gadbois; seconded by Member Hepler. Motion carried.

b) SIU Dental Space Expansion:

- SIU has been awarded a grant to expand the dental clinic by adding another operatory. To do this, they will need to take over one of the offices currently used by one of our Public Health nurses. We have two other nurses that have two large offices. Those two offices will be downsized to make three offices. Each nurse will still have their own office, they will just be a little smaller. SIU would also like to put in security doors that would require badge access to get from the lobby to the dental and public health rooms. SIU will pay for the renovations. This will also increase the square footage in their lease. A motion to approve SIU's renovations was made by Member Sahs; seconded by Member Gadbois. Motion carried.

c) Potential Executive Session – None.

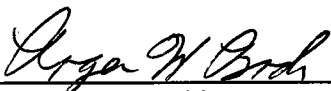
d) Staffing Update – We hired Leah Benner, who was previously our Contact Tracer, to be our Sanitarian. Taeryn Sablotney, who was one of our contractual part-time Contact Tracers, will become our contractual full-time Contact Tracer until our cases go down. We have hired Destiny VanCleve as the Healthworks Clerk. She will be here 4 days a week.

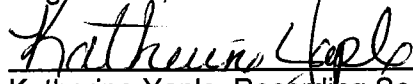
e) Press – In the packet.

f) Other – None

8) Announcements – None.

9) Adjournment – A motion to adjourn the meeting was made by Member Sahs; seconded by Member Bivin. Motion carried and the meeting adjourned at 8:07 p.m. The next meeting is Monday, July 12, 2021, at 7:00 p.m.

  
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Roger Bock, President

  
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Katherine Yapple, Recording Secretary