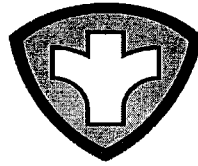


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LOGAN COUNTY BOARD OF HEALTH
November 13, 2017

PRESENT: Board of Health: Mr. Bill Sahs, Mrs. Maxine Lolling, Dr. Stephanie Gadbois, Dr. Richard Bivin, Mr. Mike Rohrer, Dr. Todd Walker, Dr. David Hepler,

Logan County Department of Public Health: Don Cavi, Administrator; Kara Davis Director of Nursing; Katherine Yaple, Director of Finance

Guests: None

- 1) The meeting was called to order by Member Rohrer at 7:00 p.m.
- 2) Introduction of Guests – None
- 3) Approval of Meeting Agenda – Member Sahs made a motion to approve the Meeting Agenda; seconded by Member Walker. Motion carried.
- 4) Approval of Consent Agenda – Mr. Cavi passed out a revised Consent Agenda that included the approval of the special Board meeting that was held on September 20, 2017. A motion was made by Member Hepler to approve the revised Consent Agenda items; seconded by Member Lolling. Motion carried.
- 5) Reports
 - a) Administrative & Health Education:
The Administrative Report included:
 - We are currently fixing roof leaks with Shews Design.
 - Our furnaces are 20 years old and two of them have quit working. We are getting estimates to replace those two immediately and then we will look into replacing the other five.
 - The Home Health staff are working on chart audits and helping other departments throughout the building.
 - Mr. Cavi found out last month that the future of Healthworks is uncertain. They may be changing over to the Managed Care model with Illini Care managing this program. We are uncertain whether this means Healthworks will dissolve or if they will contract with the current Healthworks agencies. We should find out more about this in January.
 - A representative from the county approached Mr. Cavi about the possibility of parking the Community Action buses here. Mr. Cavi let them know that we have plenty of space in our back lot, as well as space in our building to house a dispatcher and would be glad to partner with them.
 - Mrs. Davis and Mrs. Comstock led an IPHA webinar regarding the importance of

insurance billing through CDP. This was attended by many agencies throughout Illinois as well as the CDC.

- The Health Department was closed on October 23, 2017 due to a water main break.

The Health Educator Report included:

- We have received the executed Illinois Tobacco Free Communities grant.
- Mrs. Tracy continues to work on the IPLAN.

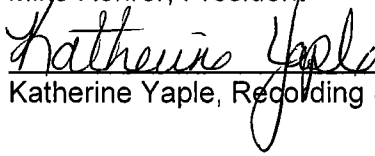
- b) Finance – Mrs. Yapple reviewed the financials for September and October included in the board packet. We ended October with a deficit of \$156,298. At the end of October, we had \$187,304.83 outstanding in grant receivables.
 - c) Nursing and Home Health – Mrs. Davis reviewed the Nursing and Home Health report included in the packet. Highlights included:
 - We currently have no TB clients.
 - Dr. Bivin will be taking over the positive reactor TB patients when Dr. Kasa retires.
 - Candis Clark, previously one of our Home Health nurses, started working part time in WIC on November 7th.
 - Mackenzie Wieland started October 24th as a part time Healthworks Clerk.
 - Home Health currently has two patients that will be discharged in the middle of December.
 - d) Emergency Response – We have received our executed grant agreement. We have installed badge access to help secure the employee areas.
 - e) Environmental Health – Food license renewals have been mailed out and we have started to receive payments for these.
- 6) Old Business
- a) SIU Status, Progress & Upcoming Activities:
 - Mr. Cavi passed out the SIU projection sheet that was provided to us by Iris Wesley.
 - Dr. Peter Miller will start with SIU in January. He will be at the Lincoln clinic part time.
 - Julia Sames, PA has started with SIU and will be at the Lincoln clinic every day.
 - b) Mental Health Advisory Committee:
 - Mr. Cavi is working with Annette Welch on this.
- 7) New Business
- a) 2018 Budget :
 - The budget that was submitted to the county in July was in the board packets. Mrs. Yapple pointed out that the tax levy listed is less than the past two years; however, that is the actual amount we received last year, so that is the amount the county will be giving us again next year. Mrs. Yapple also noted that since we have submitted our budget, we have had changes that will affect the bottom line. We will have very little Home Health revenue or expenses next year. The amount budgeted for payroll may change, depending on the CBA and also whether we continue to take furlough time or not. SIU will be leasing more space from us so our FQHC revenue line will increase. Member Sahs made a motion

to approve the original budget; seconded by Member Gadbois. Motion carried.

- b) 2018 Holidays – The list of holidays for 2018 was in the packets. Member Walker made a motion to approve the 2018 Holiday dates; seconded by Member Bivin. Motion carried.
 - c) Staffing Update – Melody Mileham started November 1st as our new Support Services Clerk. All other staffing changes were covered previously.
 - d) Press – In packet.
 - e) Other – None.
- 8) Announcements – None
- 9) Adjournment – A motion to adjourn the meeting was made by Member Walker; seconded by Member Bivin. Motion carried and the meeting adjourned at 7:48 p.m. The next meeting is Monday, January 8, 2018 at 7:00 p.m.



Mike Rohrer, President



Katherine Yaple, Recording Secretary