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Public Health
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Logan County Department of Public Health

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LOGAN COUNTY BOARD OF HEALTH
July 10, 2017

PRESENT: Board of Health: Mr. Bill Sahs, Mrs. Maxine Lolling, Dr. Richard Bivin, Mr. Mike Rohrer, Dr. Todd Walker, Dr. David Hepler

Logan County Department of Public Health: Don Cavi, Administrator; Kara Davis Director of Nursing; Katherine Yaple, Director of Finance

Guests: Ron Keller, Lincoln City Council Alderman

- 1) The meeting was called to order by Member Rohrer at 7:03 p.m.
- 2) Introduction of Guests – Mr. Cavi introduced Lincoln City Council Alderman Ron Keller.
- 3) Approval of Meeting Agenda – Member Hepler made a motion to approve the Meeting Agenda; seconded by Member Walker. Motion carried.
- 4) Approval of Consent Agenda – A motion was made by Member Sahs to approve the Consent Agenda items; seconded by Member Bivin. Motion carried.
- 5) Reports
 - a) Administrative & Health Education:
The Administrative Report included:
 - IPHA is going to follow-up to see how the state is going to prioritize payments on the backlog of bills they have.
 - Local Health Departments projections are to get a 5.7% increase in their Local Health Protection Grants this year.
 - Mr. Cavi gave members of the foundation a tour of the clinic.
 - Illinois State University Audiology contacted us to see if we have extra space to rent to provide services here. We do not have extra space at this time, but Don passed their information along to SIU in case they are interested in partnering with them.
 - Mr. Cavi has put together a committee to work on a clear mission statement for the Health Department.

The Health Educator Report included:

 - Tobacco Free Communities is working with Chestnut Health Systems this coming grant year.
 - Susan will be working with Diane Stephenson at Lincoln College to educate students about health services provided in Lincoln and how to access those services.

- b) Finance – Mrs. Yaple reviewed the financials for May and June included in the board packet. We ended June with a deficit of \$251,401. At the end of June, we had \$152,832.35 outstanding in grant receivables. Katherine also explained a couple line items on the financials that seem extremely high, but are offset by revenue we received to pay for the expenses.

The Vector grant has changed its effective dates from being April – March to having the same grant year as the rest of the state grants, July – June. Any expenses that were incurred in April, May or June of this year will not come out of our FY18 grant, but WILL be paid for.

- c) Nursing and Home Health – Mrs. Davis reviewed the Nursing and Home Health report included in the packet. Highlights included:
- We have 1 latent TB.
 - We have 4 elevated lead levels.
 - WIC caseload will decrease from 587 to 500 July 1st.
 - Dana was selected for the Loving Support Breastfeeding Guidelines committee to represent small/rural agencies.
 - We hired a new part-time nurse for Home Health, however, she never showed up. Mrs. Crabtree, Home Health Supervisor, does not plan to repost this position for now as it is our slow time.
- d) Emergency Response – We have installed panic switches in the front office; changed our heat detectors to smoke detectors; and plan to have restricted access to the back offices once the FY18 grant budget has been approved. Mrs. Tracy has recruited 7 people to be part of the Medical Reserve Corp.
- e) Environmental Health – Mrs. Yaple reported on the Vector program earlier and the Environmental Health stats are in your packet.

6) Old Business

- a) Brown Recluse Spiders – Mr. Cavi has posted notices. He also spoke with the insurance company and they said that a spider bite is covered under our liability insurance. Mr. Cavi is working on the amendments for the lease agreements.
- b) Community Health Collaborative – The name change is official now and they are in the process of putting together an advisory board.

7) New Business

- a) SIU Status, Progress & Upcoming Activities – SIU is working on recruiting a full time doctor. They have a Physicians Assistant that will be starting soon. They have met with the Veterans Assistance Program. Abraham Lincoln Memorial Hospital is referring patients to SIU and Lincoln College will send their athletes her for sports physicals.

Mr. Cavi has scheduled a ribbon cutting for August 30th at 5:00 or 5:30.

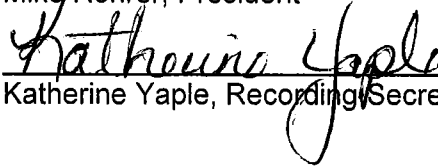
- b) IPHA Budget Impasse Survey – Mr. Cavi passed out a map of Illinois that shows how the Budget Impasse has affected all the counties.
- c) Staffing Update – Nina Huddlestun has requested a change with her position. She will no longer be supervisor of the support services staff. She will now be the Administrative

Secretary/Support Services Clerk. Tara Comstock has been promoted to the Support Services Supervisor/Billing Specialist. This will take effect July 16th.

- d) Press – In your packet.
 - e) Other – Mrs. Davis let Alderman Keller know that the City of Lincoln will have to start paying for NARCAN. We will still be doing the ordering, but the money we receive from donations will soon be going toward the Safe Passages Program and will no longer pay for NARCAN.
- 8) Announcements – None
- 9) Adjournment – A motion to adjourn the meeting was made by Member Sahs; seconded by Member Walker. Motion carried and the meeting adjourned at 7:50 p.m. The next meeting is Monday, September 11, 2017 at 7:00 p.m.



Mike Rohrer, President



Katherine Yaple, Recording Secretary