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Public Health
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LOGAN COUNTY BOARD OF HEALTH
January 9, 2023

PRESENT: Board of Health: Mr. Bill Sahs, Dr. Amit Sapra, Mr. Roger Bock, Dr. Todd Walker, Mr. Keenan Leesman, Colonel Jayson Coble

Logan County Department of Public Health: Don Cavi, Administrator; Kara Davis, Director of Nursing; Katherine Yaple, Director of Finance

Guests: Bill Dennis and Dan Benedict

- 1) The meeting was called to order by Member Bock at 6:07 p.m.
- 2) Introduction of Guests – Bill Dennis and Dan Benedict are here to speak about possibly renting space in our facility for the VAC.
- 3) Approval of Meeting Agenda – Member Walker made a motion to approve the Meeting Agenda; seconded by Member Sahs. Motion carried.
- 4) Approval of Consent Agenda – Member Sahs made a motion to approve the Consent Agenda items; seconded by Member Walker. Motion carried.
- 5) Reports
 - a) The Administrative Report included:
 - The Mental Health Advisory Committee met on 11/19/22. They discussed the 988-crisis phone number and Officer Rod Boyd discussed the need for more social work at the jail. Their next meeting is 2/9/23.
 - Mr. Cavi passed out the Economic Interest Statements for the board members to complete.
 - Mr. Cavi continues to assess our strategic plan to make any updates and changes needed.
 - We updated our lease with SIU to include their designated hallway square footage.
 - b) The Health Educator Report included:
 - Nothing new to report.
 - c) The Finance Report included:
 - Mrs. Yaple reviewed the financial statements in the packet. The financials for November and December were included in the board packet. Before the audit, we ended November with an overall profit of \$223,697. Even after the audit is complete, there is no question that we will end FY22 with a profit. We ended December with an

overall profit of \$79,560 which will change once we enter the audited figures. We currently have \$134,295 in outstanding revenue from the state. Since the FY23 fiscal year started for the state, they have not paid us for West Nile, PHEP or Covid Response.

- In November, Mrs. Yapple reported that we have \$69,671.63 left to spend in the Covid Mass Vaccination grant. As of 12/31/22, we spent all but \$27,076.82 of that. We sent a check to the state on 1/9/23 for this amount.
- There is another Covid-19, Monkey Pox, Influenza vaccine grant coming out for 10/1/22 – 9/30/23. We will be allotted \$100,000. We still do not know what exactly we can spend the grant on.

d) Nursing – Ms. Davis was absent, so Mr. Cavi reviewed the Nursing report included in the packet:

- We have 1 TB positive reactor that will need further testing.
- We have given 1,849 flu shots and have run out of high doses. It seems that everyone in the county is out of high dose. We have had a couple influenza deaths already this year.
- Healthworks has hired a new Case Manager named Amy McDaniel.

e) The Emergency Response Report included:

- Ms. Allison is busy working on the capability assessment.

f) The Environmental Health Report included:

- Our program review, completed by the state, is due this year.
- We have received all but seven of our payments for the food renewals.

6) Old Business

a) COVID-19 Update:

- Logan County continues to be at a high level of transmission.
- We continue to give Pfizer vaccines on Tuesdays and Moderna vaccines on Thursdays.

b) Elkhart Sewer Update:

- Elkhart has hired a consultant. The state passed a TIF which should help them get funding. Is this something they could use ARPA funding for? Suggest they contact the County Treasurer. They will use the subdivision land for a new sewer system and are considering consolidating with Broadwell.

7) New Business

a) Veterans Assistance Commission/LCDPH Office Plan:

- The VAC has grown over the last 4 – 5 years. They are currently housed in the John Logan Building, but are looking for more space. While the county is mandated to provide space for them, they can look elsewhere. LCDPH seems to have the most space for them to use. They need between 1500 – 2000 square feet. They would like to know what our cost per square foot would be.
- The VAC helps veterans and their families through a dental program with SIU; a counseling program; they help with claims; widows' pensions; basically anything a veteran and their family may have to deal with.

Member Sahs made a motion to move forward with plans, or a proposed layout,

from the VAC that shows exactly what they would need space wise so we know whether LCDPH could house them; seconded by Member Coble. Motion carried.

b) FY23 Budget:

- Mrs. Yaple went over the proposed budget for next year. A few items to note were:
 - i. The WIC number is lower because we no longer use vouchers. Now that we use debit cards for the WIC clients, we do not have vouchers on hand that have to be included in our budget as a revenue and expense item.
 - ii. We will be receiving another \$100,000 grant that started in October 2022, so the "other grants" number is higher.
 - iii. We are receiving additional funds from SIU for their designated hallway, so that will raise that line item by \$12,000.
 - iv. Our expenses look a little different. Now that the DON makes over \$75,000, we must break out her salary and benefits on the budget.
 - v. Our contractual expenses should go down quite a bit. We are now doing our billing in-house, which is a savings of about \$50,000.

Member Sahs made a motion to approve the FY23 Budget; seconded by Member Walker. Motion carried.

c) Election of Officers:

- President – Colonel Coble
- Vice – President – Mr. Bock
- Secretary/Treasurer – Dr. Walker

Member Sahs made a motion to approve the officers as listed above; seconded by Member Walker. Motion carried.

d) Potential Executive Session – None

e) Staffing Update – None

f) Press – In packet

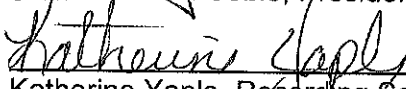
g) Other – None

8) Announcements – None.

9) Adjournment – A motion to adjourn the meeting was made by Member Sahs; seconded by Member Walker. Motion carried and the meeting adjourned at 7:32 p.m. The next meeting is Monday, March 13, 2023, at 6:00 p.m.



Colonel Jason Coble, President



Katherine Yaple, Recording Secretary